

Consent form for using images of children



Name of child: _____

Occasionally, we take photographs of the children at our school. We may use these images in our schools prospectus or in other printed publications that we produce, as well as on our website or on project display boards at our school. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

We use photographs and video footage regularly as it provides an almost instant record of achievement and learning experiences as children enjoy looking at them to remind them of the work they have completed. Many of our pupils are confidently using digital cameras and video cameras independently to record their observations and learning.

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with data protection legislation (GDPR 2018 (General Data Protection Regulation)), we need your permission before we can photograph or make any recordings of your child for promotional purposes. Please answer the following questions, the sign and date the form where shown.

The information you provide (address and contact numbers) will be securely stored and processed within the EEA and not be used for any other purpose than confirming your permission to use the material.

May we use images of your child:

| | | Please state | |
|---|------------------------------------------------------------------|--------------|----|
| | | YES | NO |
| 1 | In the school prospectus? | | |
| 2 | In other printed publications that we produce? | | |
| 3 | On display boards in and around the school? | | |
| 4 | On our school website? | | |
| 5 | For monitoring or other educational use? | | |
| 6 | In the media? | | |
| 7 | In class / individual photos taken by our approved photographer? | | |

May we use video or webcam recordings of your child:

| | | | |
|---|------------------------------------------|-----|----|
| 1 | On our school website? | YES | NO |
| 2 | In and around the school? | YES | NO |
| 3 | For monitoring or other educational use? | YES | NO |
| 4 | In the media? | YES | NO |

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. Conditions for use of photographs / video recordings are on the back of this form. By signing this form you agree to be bound by these conditions.

PLEASE NOTE: We are happy for parents/carers or family members to take photographs/videos of school events on the condition that it is understood that it is **STRICTLY FORBIDDEN** for any photographs/videos to be uploaded onto the **INTERNET** or any **SOCIAL NETWORKING** site ie, Facebook / You-tube. By signing this form you agree to be bound by these conditions.

Name of Parent / Carer

Signature

Date

Conditions of use

1. This form is valid for the period of time your child attends this school. The consent will automatically expire after this time.
2. We will not re-use any photographs or recordings after your child leaves this school.
3. We will not use the personal details or full names (which means first name **and** surname) of any child or adult in a photographic image or video, on our website, in our school prospectus or in any of our other printed publications without good reason. For example, we may include the full name of a pupil in a newsletter to parents if the pupil has won an award.
4. We will not include personal email or postal addresses, or telephone numbers on video, on our website, in our school prospectus or in other printed publications.
5. If we use photographs of individual pupils, we will not use the name of that child in any accompanying text of photo caption.
6. If we name a pupil in the text, we will not use a photograph of that child to accompany the article without good reason. (See point 3 above).
7. We may include pictures of pupils and teachers that have been drawn by the pupils.
8. We may use group or class photographs or footage with very general labels, such as “a science lesson” or “making Christmas decorations”.
9. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.
10. We permit parents / carers / other family members to take photographs and videos at school events. However, it is important to understand that this can only continue on the understanding that they cannot and must not be uploaded onto social networking or other internet sites of any description.
11. The school upholds strict adherence to data protection in all its work, ensuring and documenting appropriate checks and permission when sharing and holding information and images.
12. Your consent can be withdrawn at any time.

Please note that the press have some exemptions from data protection legislation and may want to include the names and personal details of children and adults in the media.

I have read and understood the conditions of use and give my consent for my child's image/s to be used as described above.

Your signature _____ Date _____

Your name (in block capitals) _____